



Greetings!

Welcome to the Antique & Collectible Show at the Puyallup Fairgrounds ShowPlex. The dates are November 2 & 3, 2019.

For over 35 years America's Largest Antique & Collectible Shows has worked hard to bring you reasonable pricing on a quality show. We realize that in today's world it is sometimes tough to make ends meet. We have done everything we can to bring you a great value and stretch your hard-earned dollars. We will continue to make this effort but due to several very large price increases, we have had to increase booth rent fees. The increase is approximately 3%. We hope you feel this show is still a great value and we appreciate your patronage.

Drop and go, and full set up takes place Thursday, October 31<sup>st</sup> from 12pm to 6pm, early admission on Friday November 1<sup>st</sup> from 10am to 6pm. Exhibitors who do drop and go or full set up on Thursday will be required to have an open and staffed booth on Friday November 2<sup>nd</sup> from 10am to 3pm.

The deadline for returning exhibitors is **Tuesday, September 10<sup>th</sup>**. After that date, your space becomes available. If you sold with us in February, we assume you would like to return to the same location unless you make a written request to move. We will do what we can to accommodate your request.

Payment can be made with a postdated check dated for **Tuesday, October 15, 2019**, dated currently, or by credit card. Please send both copies of the contract back to us with your check. We will send the yellow copy to you as your confirmation by return mail. Please see the reverse side of your contract for our rules and cancellation policy. All unsigned contracts will be returned for signature.

Regarding Washington State Sales Tax: It's easy. You do have to charge sales tax unless the item is being purchased for re-sale and the buyer has a valid re-sale certificate. If you only plan to do a couple of shows in Washington, you'll need to get on the web or phone and register for a temporary permit. This is required on a show by show basis, but they make it pretty easy. The temporary number can be obtained by phone by going on the web to: [www.dor.wa.gov](http://www.dor.wa.gov). On the web, click on Doing Business, and then click on Temporary & Seasonal Businesses, then to Register Online. If you have any questions, please call Chuck Strode at 206.727.5327 or email him at [chucks@DOR.wa.gov](mailto:chucks@DOR.wa.gov). Chuck is a really nice guy and willing to help if you have questions. After the show, Chuck will mail you a return to fill out with your sales from the show. If you do more than two shows each year in Washington State, you may want to consider obtaining a permanent UBI number. When you get your number please call our office and we'll put it in the computer to be included in the list that we provide the Dept. of Revenue after the show. If you decide to include sales tax in your sales, the Dept. of Revenue is fine with that. They do require that you put out a little sign that says that though. We'll have those in the show office if that's the way you want to collect it. We do put signage around the show just to remind customers in a nice way that you have to collect it.

If you are interested in being featured on Facebook or considered for our email blast that goes out prior to the show or if you have any questions about this or any other show, please don't hesitate to contact us. We're available Monday through Friday from 9am to 4:30pm. Our number is 503-282-0877. Our email address is [info@christinepalmer.net](mailto:info@christinepalmer.net).

Sincerely,

Christine Palmer & Associates